



DEPARTMENT OF DEFENSE
MONTGOMERY MILITARY ENTRANCE PROCESSING STATION
705 McDONALD, MAXWELL AIR FORCE BASE GUNTER ANNEX
MONTGOMERY, AL 36114-3110

Montgomery

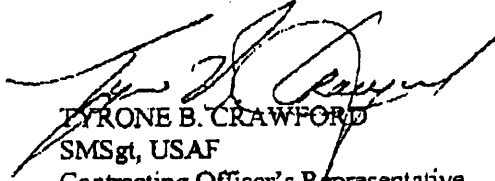
MEMORANDUM FOR Director of Contracting
Attn: ATZK-DCA (Chuck Teague)
Bldg 1109B, Rm 250
Fort Knox KY 40121-5000

3 Aug 04

FROM: Montgomery MEPS

SUBJECT: Contract Number DABK21-03-D-0041

1. Inspection of subject contract was performed for the period 1 - 31 Jul 04 in accordance with the contract's Statement of Work and Surveillance Plan to determine compliance with the performance requirement summary.
 - () a. Performance for the month was satisfactory.
 - (x) b. Performance for the month was unsatisfactory. Inspection checklist with supporting documentation is enclosed.
 - () c. Other remarks. See attached inspection checklists
2. POC is the undersigned at DSN 596-6377, ext. 202; or commercial (334) 416-6377, ext. 202.


TYRONE B. CRAWFORD
SMSgt, USAF
Contracting Officer's Representative

INSPECTION CHECKLIST FOOD SERVICE FACILITY					Page 1 of 2 Pages
CONTRACT NUMBER		CONTRACTOR	QA/E/COR	DATE	
DA3K21-03-D-0041		Guesthouse Inn & Suites Montgomery AL	Jack Waldon	2 Aug 04	
ITEM	CONTRACT SPEC NO.	SAT	UNSAT	REMARKS	
General: Screens					
Floors			✓	Floors dirty, old food & utensils on floor	
Work Areas			✓	ceiling leaks coffee area & Dry Storage Area	
Serving Areas				util. room in kitchen dirty with old Aps & plungers on floor to hold up storage door	
Steam Tables		✓			
Proper Utensils		✓		food behind ice machine do children have?	
Food Receptacles		✓		mold in ice scoop holder ceiling needs paint & repair	
Dishes		✓		old food & feelings under freezer touch heat storage areas dirty	
Tableware		✓		water dripping in food containers	
Food Preparation Area				Expired Turn out date 3/15	
Refrigerators			✓	Expired mayo 5/04 dressing uncovered food in Refrigerators no dates on pigs in later	
Freezers			✓	old food in bottom of Refrigerator paper cold used knife stored in freezer	
Dry Storage Rooms			✓	shelves dirty/spilled meal & sauce	
Floors			✓	dirty/old food in corner & drains	
Tables, Sink & Racks			✓	old food in sinks/would not turn off	
Meat Blocks		✓			
Hand Washing Facilities			✓	no towels in dish wash area	
Toilet Supplies		✓			
Toilet Doors			✓	Toilet door would not close no lights in toilet	
Dining Areas:					
Tables		✓			
Chairs		✓			
Plate/Trays		✓			
Food/Drink Receptacles		✓			
Tableware		✓			
			*	Water leaking in the dry storage area from pool	

INSPECTION CHECKLIST FOOD SERVICE FACILITY					Page 2 of 2 Pages
CONTRACT NUMBER		CONTRACTOR	QAE/COR	DATE	
CABK21-03-D-0041		Guesthouse Inn & Suites Montgomery AL	Jack Weldon	2/7/04	
ITEM	CONTRACT SPEC NO.	SAT	UNSAT	REMARKS	
Dining Areas (continued)					
Napkins		✓			
Dispensers			✓	old ceiling water dripping in coffee serving area	
Equipment:				sink was dirty with old food; water will not turn off.	
Dishwashing Equipment			✓		
Milk Dispensers		✓			
Stoves/Ovens			✓	old pot of cooking oil stored in area/old food in bottom of oven	
Food Containers			✓	grime & trash on top of ovens	
Deep Fryers			✓	old high oil stuck in bottom area of deep fryer/old grime & food in deep fryer area	
Grills		✓		sides of deep fryer need cleaning	
Garbage Containers		✓			
Grease Traps (if applicable)		✓			
Food Transportation Equipment (if applicable)		N/A			
Employees:					
Clothing		✓			
Hairnets		✓			
Preemployment Medical Exam		✓			
Fire & Safety:					
Fire Extinguishers		✓			
Smoke Alarms		✓			
Electrical Wiring/Outlets Fire Hazards			✓	wires on kitchen AC unit exposed & dripping water/light switches broken in Bath room	

INSPECTION CHECKLIST LODGING FACILITIES					Page 1 of 2 Pages
For use of this form, see USMEPCOM Reg 715-3					
CONTRACT NUMBER	CONTRACTOR	QAE/COR		DATE	
DA3K21-03-L-0041	Guert House Inn & Suites Montgomery AL	SMSgt Tyrone Crawford		29 Jul 04	
ITEM	CONTRACT SPEC NO.	SAT	UNSAT	REMARKS	
Guest Rooms:					
Beds	5.1.3.11.1	✓			
Chairs	5.1.3.11.2	✓			
Lamps	5.1.3.11.3	✓			
Dressers/Desks	5.1.3.10.4	✓			
Mirrors	5.1.3.10.8	✓			
Bed Side Tables	5.1.3.11.5	✓			
Draperies/Blinds	5.1.3.10.6	✓			
T / Sets	5.1.3.10.9	✓			
Telephones	5.1.3.10.10	✓			
Waste Baskets	5.1.3.10.12	✓			
Sterilized Glasses	5.1.3.11.5	✓			
Ashtays	5.1.3.10.12	✓			
Cloth Hangers	5.1.3.11.8	✓			
Linon Service	5.1.1.15	✓			
Heating Cooling Devices	5.1.3.5	✓			
Bathrooms:					
Lavatories	5.1.4.1	✓			
Commodities	5.1.4.3.3	✓			
Mirrors	5.1.4.3.4	✓			
Bathtub & Showers	5.1.4.3.5	✓			
Shower Curtain or Glass Doors	5.1.4.3.6	✓			
Tub Mat or Safety Strips	4.1.4.3.7	✓			

INSPECTION CHECKLIST LODGING FACILITIES					Page 2 of 2 Pages
CONTRACT NUMBER		CONTRACTOR	OAE/COR		DATE
DABK27-03 D-0041		Guesthouse Inn & Suites, Montgomery AL	SMGg: Tyrone Crawford		26 Jul 04
ITEM	CONTRACT SPEC NO.	SAT	UNSAT	REMARKS	
Bathrooms (continued)					
Towels	5.1.4.3.1	✓			
Waste Baskets	5.1.4.3.11	✓			
Paper Supplies	5.1.4.3.8	✓			
Hot Running Water	5.1.4.2.1	✓			
Custodial/Sanitization					
Guest Rooms	5.1.1.14	✓			
Bathrooms	5.1.1.14	✓			
Common Areas	5.1.1.18	✓			
Fire & Safety:					
Fire Extinguisher	5.1.2.2	✓			
Smoke Alarms	5.1.2.3		✓		
Electrical Wiring/Outlets Fire Hazard	5.1.2.5	✓			
Rm 402 - OK Rm 404 - Service Contractor in progress Rm 502 - OK Rm 504 - OK Rm 602 - OK Rm 604 - OK					